



**LIVINGSTON BOARD OF EDUCATION
VOTING MEETING AGENDA**

Monday, December 9, 2013 – 7:30 p.m.
Livingston High School - Auditorium

I. OPEN SESSION

A. Call to Order – Ronnie Spring, President

B. Reading of Meeting Notice

C. Pledge of Allegiance / Roll Call

D. Board Reports

E. Superintendent’s Report – Dr. Alfieri

F. Assistant Superintendent’s Report – Ms. Oates

1. Strategic Plan – Results of Equitable Access to the Curriculum
2. Secondary Course Offerings 2014-2015

G. Assistant Superintendent’s Report – Ms. Linkenheimer

1. Unofficial Update on Consolidated Monitoring Report

H. Presentation of the Comprehensive Annual Financial Report – Wiss and Company

I. Approval of Minutes

The Superintendent recommends the following:

1. Voting Meeting Minutes of November 18, 2013

ROLL CALL VOTE

J. Public Participation – Limited to items on the agenda

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Textbooks/DVDs

Resolved, that the Livingston Board of Education approves the following textbooks/DVDs as shown on ***Attachment A***.

1.2 Student Intern

Resolved, that the Livingston Board of Education approves the following college student to serve as a LDT-C intern in the district:

<u>Student Teacher</u>	<u>School</u>	<u>Cooperating Staff Member</u>	<u>Dates</u>
Marlena Celebre	Hillside	Danusia Rampolla	1/2/14-6/20/14

1.3 Student Teacher

Resolved, that the Livingston Board of Education approves the following college student to serve as a student teacher in the district:

<u>Student Teacher</u>	<u>School</u>	<u>Cooperating Teachers</u>	<u>Dates</u>
Alison Candusso	Hillside	Daniella Morales/Marisa Snyder	1/23/14-5/8/14

1.4 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as outlined in ***Attachment B***.

ROLL CALL VOTE

2. STUDENT SERVICES

The Superintendent recommends the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2013-2014 for five (5) Livingston students with disabilities and for Extended School Program 2013 (Summer Programs) for two (2) Livingston students with disabilities, as classified and recommended by the Child Study Team in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on ***Attachment C***.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2013-2014 school year:

APPLIED BEHAVIOR ANALYSIS

Above and Beyond Learning Group	
ABA Therapist	\$85.00/hour
Home Program Supervisor	\$185.00/hour

ROLL CALL VOTE

3. BUSINESS

The Superintendent recommends the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

Fund	Name	Amount
10 & 11	Regular	\$1,433,508.40
12	Regular	9,422.00
20	Regular	138,518.05
30	Referendum	380,462.74
60	Cafeteria	101,204.06
	TOTAL	\$2,063,115.25

Regular Checks	52123-52505	\$1,581,448.45
Referendum Checks	537-541	380,462.74
Cafeteria Checks	238-239	101,204.06
	TOTAL	\$2,063,115.25

3.2 Board Secretary Report – October 2013

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for October 31, 2013, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for October 31, 2013, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	15,897,946		
(11) Current Expense		9,040,844	3,378,867
(12) Capital Outlay		1,526,926	1,787,522
(13) Special Schools			
(20) Special Revenue Fund	66,282	512,015	

(30) Capital Projects Fund	788,235		
(40) Debt Service Fund			
Total:	\$16,752,463	\$11,079,785	\$5,166,389

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of October 31, 2013, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2013-2014 budget for December pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

Object	Description	To	From
0270	Health Benefits		\$3,343
0320	Purch. Prof-Educational Services	\$3,500	
0330	Purchased Professional	\$7,000	
0562	Tuition Other LEA Spec		\$30,000
0600	Supplies and Materials	\$37,700	
0610	General Supplies		\$7,857
0831	Interest on Cur. Loan		\$7,000
	Totals	\$48,200	\$48,200

3.4 New York Giants Youth Football Camp

Resolved, that the Livingston Board of Education approves the New York Giants Youth Football Camp to be held the week of July 14 to 18, 2014 at Livingston High School for a rental fee of \$4,000.

3.5 Resolution to Adjust The Budget Submission Calendar For 2014-15

Whereas, Chapter 202, P.L. 2011 provided that New Jersey School Districts may move their school board elections from April to November, and

Whereas, over 90% of all school districts have chosen to make this change, and

Whereas, the current school budget submission calendar has not been changed or amended to reflect the fact that the majority of New Jersey school districts no longer have budget votes in April, and

Whereas, districts that no longer have an April budget vote would benefit greatly by having more time to prepare and submit their budgets to county offices for review and approval, and

Whereas, proposed legislation (A4300 and S2877) recognizes this benefit by extending budget submission dates for districts with November elections,

Now Therefore Be it Resolved that the Livingston Board of Education, County of Essex does hereby request their local legislators to press forward and have this legislation (A4300 and S2877) adopted in time to modify the School District Budget Calendar for the 2014-15 School Year, and

Be It Further Resolved, that a copy of this resolution be forwarded to Senator Richard Codey and Assembly Representatives John McKeon and Mila Jasey, the New Jersey Association of School Business Officials and the New Jersey School Boards Association.

3.6 Comprehensive Annual Financial Report – Corrective Action Plan

Resolved, that the Livingston Board of Education approves the Corrective Action Plan for the recommendations included in the Comprehensive Financial Audit.

3.7 Approval of Conferences/Overnight Trips

Resolved, that the Livingston Board of Education approves *Tina Renga* and *Jennifer Wirt* to attend the 37th Learning and the Brain Conference and two university trips from February 11 to 16, 2014 in San Francisco, California at a cost not to exceed \$3,200 per person.

3.8 Settlement Agreement

Resolved, that the Livingston Board of Education approves the Stipulation of Settlement agreement for Student #171073 in the amount of \$40,000 towards the cost of educational services for the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years.

3.9 Policies

Resolved, that the Livingston Board of Education approves the following policies for first reading:

Policy #3142 – Nonrenewal of Non-tenured Teaching Staff Member (with revisions)

Policy #3144 – Certification of Tenure Charges (with revisions)

Policy #3221 – Evaluation of Teachers (M) (new to district)

Policy #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (new to district)

Policy #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (new to district)

Policy #3224 – Evaluation of Principals, Vice Principals and Assistant Principals (M) (new to district)

Policy #4146 – Nonrenewal of Non-tenured Support Staff Member (with revisions)

Resolved, that the Livingston Board of Education approves the following policy for second reading and adoption:

- Policy #2430 – Co-Curricular Activities (M) (with revisions)
- Policy #2431 – Athletic Competition (M) (with revisions)
- Policy #3144.12 - Certification of Tenure Charges – Inefficiency (M) (new to district)
- Policy #3144.3 - Suspension upon Certification of Tenure Charges (new to district)
- Policy #3372 - Teaching Staff Member Tenure Acquisition (new to district)
- Policy #3373 - Tenure upon Transfer or Promotion (new to district)
- Policy #7523 - School District Provided Technology Devices to Pupils (new to district)

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Louis Caberson</i>	Head Custodian	Retirement	Harrison	May 1, 2014

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits	Extended LOA w/o pay or benefits	Return Date
<i>Andrew Espinoza</i>	Assistant Principal	MPMS	11/25/13-12/17/13**	NA	NA	12/18/13
<i>Bridget Marshall</i>	Elementary School Teacher	Hillside	2/1/14-3/14/14	3/17/14-6/13/14**	6/16/14-6/30/14	9/1/14
<i>Nicole Stranix</i>	Elementary School Teacher	Collins	3/21/14-5/30/14	6/2/14-6/30/14**	NA	9/1/14

**As amended from a previous agenda*

***designated as FMLA or NJFLA*

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
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<i>Breanna DeMatteo</i>	MPM	Intervention/ Enrichment Specialist	First Year Tenure Track	Carol Geers	MA	1	\$58,785 (pro-rated)	12/10/13
<i>Stephanie Fox</i>	HMS	Teacher of Health & PE	Leave Replacement	Shyella Mayk	BA	1	\$51,776 (pro-rated)	12/4/13
<i>Brandee Adams</i>	RHE/ Harrison/ BHE	Teacher of Health & PE (.69)	First Year Tenure Track	Michael Perry	BA+32	7	\$41,672 (pro-rated)	12/10/13
<i>Deborah Holtzman</i>	LHS	Teacher of English	First Year Tenure Track	Jill Friedman	MA+32	6	\$65,921 (pro-rated)	1/2/14

**as amended from a previous agenda*

***probationary period waived*

Resolved, that the Livingston Board of Education approves the appointment of the aides as listed on **Attachment D**.

4.4 Extra Work Pay

Resolved, that the Livingston Board of Education approves the payments as listed on **Attachment E** for work performed.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of *Victoria Fiore* as a long-term substitute Kindergarten Teacher at Collins Elementary School (replacing Sandra Criscenzo) from December 2, 2013 until January 13, 2014. Ms. Fiore will be compensated at the rate of \$259 per day for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *Shari Kane* as a long-term substitute Instructional Aide at Collins Elementary School (replacing Victoria Fiore) from December 2, 2013 until January 13, 2014. Ms. Kane will be compensated at the rate of \$115 per day for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *George Firrincili* as a long-term substitute School Counselor (assisting in the absence of Andrew Espinoza, Assistant Principal) from November 21, 2013 until December 20, 2013. The Board further approves Mr. Firrincili as a long-term substitute School Counselor at Livingston High School (replacing Lori Balasic) from January 2, 2014 until February 4, 2014. Mr. Firrincili will be compensated at the rate of \$259 per day for these assignments.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2013-2014 school year:

Teachers

Erin Polski
Lauren Sylvester
Brian Sentowski
Alisa Weissman
Marcia Tanelli
Philip Boos
Octavia Boylan

Playground Aide

Cynthia Retess-Cooper (\$14.00)

4.6 Stipends

Resolved, that the Livingston Board of Education accepts the resignation of *Darren McAllen* as the Assistant Baseball Coach for the 2013-2014 school year.

Resolved, that the Livingston Board of Education accepts the resignation of *Paul Raiz* as a Winter Strength Training Advisor for the 2013-2014 school year.

Resolved, that the Livingston Board of Education approves the co-curricular and athletic stipends for Livingston High School as listed on ***Attachment F***.

4.7 Mentor Fees

Resolved, that the Livingston Board of Education approves *Tamara Floruss* as an assigned mentor for *Stacey Aneson*, Teacher of Family & Consumer Science at Livingston High School. Ms. Floruss will receive payment of \$183 for ten (10) weeks of mentoring.

4.8 Longevity

Resolved, that the Board approves the individuals on ***Attachment G*** for longevity for the years and rates listed effective February 1, 2014.

4.9 Game Workers

Resolved, that the Livingston Board of Education approves *Mary Kate Rulka* and *Brad Dzama* (OD) as game workers for the 2013-2014 school year.

4.10 Memorandum of Understanding

Resolved, that the Livingston Board of Education approves the Memorandum of Understanding between the Livingston Board of Education (LBOE) and the Livingston Education Association (LEA) dated December 9, 2013, a copy of which is on file at the Board of Education office.

ROLL CALL VOTE

K. Public Comment – Items on the agenda or any other business

III. ADJOURNMENT